



Application form

Application for residence and work permit for Working Holiday

Uses

This form is to be used for an application for a residence and work permit in Denmark, if you are an **Argentine, Australian, Canadian, Chilean, Japanese, New Zealand or South Korean citizen** wishing to come to Denmark on a Working Holiday.

You can also use this form to apply for an **extension** of your permit, resulting in a permit of up to one year in total.

How to apply

1. Fill out and sign this form (following the instructions given)
2. Attach the required documents (see below)
3. Submit the application to a Danish diplomatic mission (embassy or consulate general) in the country where you live. If you are a legal resident of Denmark, the application may normally be submitted in Denmark. If the application can be submitted in Denmark, this can be done at the Service Centre of the Immigration Service. If you live outside the Greater Copenhagen area, you can also submit the application at the local police station

On newtodenmark.dk you can find more information about who can submit an application in Denmark.

Which documents are required?

Regardless of your nationality, you should attach the following documents:

- A copy of your passport (all pages including the cover)
- Two passport photos. Please affix one photo to the personal data card in Appendix 1.
- Documentation that you have a return ticket or sufficient funds to buy one

*If you are an **Argentine citizen**, please attach the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name
- Documentation for complete health insurance coverage, to the extent that this is not covered by the Danish National Health Insurance.

*If you are an **Australian citizen**, please attach the following:*

- Documentation that you have sufficient funds for food and lodging for the first part of your stay, equal to DKK 18,000, e.g. a bank statement or similar which shows your full name

*If you are a **Canadian citizen**, please attach the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name
- Documentation for complete health insurance coverage

*If you are a **Chilean citizen**, please attach the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name
- Documentation for complete health insurance coverage, to the extent that this is not covered by the Danish National Health Insurance.

*If you are a **Japanese citizen**, please attach the following:*

- Documentation that you have sufficient funds for food and lodging for the first part of your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name

*If you are a **New Zealand citizen**, please attach the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 24,000, e.g. a bank statement or similar which shows your full name
- Documentation for complete health insurance coverage

*If you are a **South Korean citizen**, please attach the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name
- Documentation for complete health insurance coverage, to the extent that this is not covered by the Danish National Health Insurance.

Is other documentation required when submitting the application?

Yes, if you submit the application in person, you must bring your original passport for identification.

Does it cost anything to submit an application?

Yes, if you submit your application to a Danish diplomatic mission (embassy or consulate general) you will normally have to pay a fee. The fee can vary in price. The individual diplomatic mission can also make further demands such as extra passport photos or duplicate copies of the application. We recommend that you check with the requirements on the website of the diplomatic mission in your country before the application is submitted.

For more information

You can find more information about residence and work permits in Denmark at www.newtodenmark.dk, where you can also find information about processing times. If you have questions when filling out the forms, you can also contact the Immigration Service in writing, by telephone or in person. (See contact information below.)

**For official use only**

Udl.nr./Personal ID

Date received

Received by (stamp and name)

WH1_en_010611

Application for residence and work permit for Working Holiday**1. The applicant****PLEASE COMPLETE IN CAPITAL LETTERS**

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	Danish CPR number (if applicable)
Alien identification number (Udl.nr) /Personal ID (if applicable)	
Place of birth (city)	Country of birth

2. Reason for application**PLEASE COMPLETE IN CAPITAL LETTERS**

What is the reason for your application? (Tick only one box)

- I would like to apply for a residence and work permit for Working Holiday in Denmark. This is the **first time** I apply for a residence and work permit for Working Holiday in Denmark
- My residence and work permit for Working Holiday in Denmark is due to expire. I would therefore like to apply for an **extension** of the period of validity of my residence and work permit for Working Holiday in Denmark

How long do you expect to stay in Denmark?

From (day, month, year)

To (day, month, year)

3. Information about the applicant**PLEASE COMPLETE IN CAPITAL LETTERS**

Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Do you have children? <input type="checkbox"/> Yes <input type="checkbox"/> No
Current marital status <input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Registered partnership <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/> Dissolved registered partnership	
Your address in your home country (Street and number)	Post code, city and country
Telephone number	Mobile phone number
Email address	



If you are **currently in Denmark**, please state your date of entry, address, and contact information in Denmark.
Please note: if you state an address in Denmark, and the immigration authorities verify your identity when you submit your application, the decision about whether your application has been approved will be sent to your Danish address. If you have stated an address in Denmark, but the immigration authorities have yet to verify your identity, you will be asked to appear at a police station or the Service Centre of the Immigration Service when a decision about your application is ready.

Important: Please inform the Immigration Service of any change to address or other contact information.

Date of entry into Denmark	
Address in Denmark (street and number)	Post code and city
C/o (name)	Telephone number
Mobile phone number	Email address

4. Information about the applicant's passport PLEASE COMPLETE IN CAPITAL LETTERS

<input type="checkbox"/> National passport	<input type="checkbox"/> Other travel documents, please state
Passport number	Date of issue
Date of expiry	In which country was the passport issued?
Have you been to Denmark before? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes , please state where and when _____	

5. The applicant's comments PLEASE COMPLETE IN CAPITAL LETTERS

<hr/> <hr/> <hr/>



6. Sworn declarations

A. Sworn declaration of correctness

I solemnly swear that the information I have given in this application form is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- Fine or imprisonment of up to two years
- I can be required by law to pay back the expenses incurred by the Danish state as a consequence of the false or incomplete information
- My residence permit can be revoked

B. Declaration of consent to allow authorities to gather necessary information

I consent to allowing the relevant authorities to obtain and pass on information about my private affairs for the purpose of enabling them to process my application. Information can be obtained from or passed on to other Danish and foreign public authorities, including the police authorities.

Such information includes:

- Previous criminal proceedings against me
- My familial relations
- Verification that the documents submitted with my application are genuine

C. Notification that information can be passed on to Danish intelligence agencies and prosecuting authorities

The information and documents that you submit with your application can be passed on to Danish intelligence agencies and the Danish public prosecuting authority (Aliens Act section 45 a and section 45 c). This process can be initiated by Danish immigration authorities, Danish intelligence agencies or the Danish public prosecutor.

The prosecuting authority will be able to use the information to evaluate whether there are grounds for prosecuting you for crimes committed in Denmark or abroad, to identify victims of or witnesses to a specific crime, or to aid foreign law enforcement agencies.

D. Notification that relevant information will be passed on to local Danish authorities

Danish immigration authorities are permitted to give certain information to the municipality in which you settle if you receive a residence permit.

Such information includes:

- The grounds for issuing you a residence permit

The municipality will be informed if:

- Your residence permit is revoked or not extended
- Your residence permit is found to have expired

E. Notification that Danish authorities have registered information about you and your affairs

The information you supply or have supplied in connection with your application for a residence permit will be registered in the Danish Immigration Service's registers. The same holds true for any information you give in conjunction with an application to extend your residence permit.

If you receive a residence permit, it will be registered in the Central Person Register. The Central Person Register is a computerised register maintained by the Danish Ministry of Social Affairs.

The information in the Danish Immigration Service's registers and the Central Person Register will be used to answer questions relating to your residence in Denmark. Public administration authorities (record keeping), the police (record keeping and verification) and the Ministry of Integration (reviewing complaints) will have access to the information about you contained in the Danish Immigration Service's registers and the Central Person Register.

Other authorities or organisations will receive information about you from the Danish Immigration Service's registers and the Central Person Register if they require the information to address questions relating to your residence in Denmark.

You are obligated to provide the information necessary for deciding whether you are eligible for a Danish residence permit. Failure to provide the information can result in a fine or up to four months of imprisonment, as well as placing your residence permit in jeopardy. You are entitled to access information about yourself in the Danish Immigration Service's registers and the Central Person Register. Enquiries about this can be addressed to the Danish Immigration Service, Ryesgade 53, DK-2100 Copenhagen Ø.

F. Information regarding possible verification by the authorities of the information you have supplied

The Integration Service may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if you are granted a permit. If you are granted a permit and the Immigration Service finds that you no longer meet the requirements of your residence permit, your permit



may be revoked. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information, or of not meeting the requirements of your residence permit.

Verification may involve the following:

- Checking public registers, such as the Central Person Register
- Comparison of information contained in the Aliens Register or other Immigration Service registries with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry
- Contacting other authorities, such as municipalities
- Contacting third parties, such as employers or places of study
- Turning up in person at your residence, place of study or workplace

You may be asked to supply additional information as part of the verification process.

7. Signature

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 6A-B and read and understood the terms laid out in section 6C-F

Date and place

Signature



Appendix 1: Personal data card used for issuing residence cards

Foreign nationals who are granted a Danish residence permit will normally be issued a residence card. The personal data card below is used to create the residence card and it is important that it be filled out according to the instructions below. Please submit the completed personal data card together with your application, placing it as the **first page** of the application.

Instructions:

- State your Alien Identification Number/personal ID (if applicable).
- State your full name and date of birth. Please write in capital letters.
- Sign the personal data card with a **black pen**, remaining **inside** the designated area.
- Affix a passport photo of yourself. A full list of passport photo requirements is available at www.politi.dk.

<h3 style="margin: 0;">Personal data card</h3> <p style="margin: 5px 0;">Alien Identification Number/personal ID (if applicable)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p style="margin: 5px 0;">Name</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p style="margin: 5px 0;">Date of birth</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p style="margin: 5px 0;">Signature</p> <div style="border: 1px solid black; height: 60px; width: 100%; position: relative;"> <div style="position: absolute; top: 5px; left: 5px;">┌</div> <div style="position: absolute; top: 5px; right: 5px;">┐</div> <div style="position: absolute; bottom: 5px; left: 5px;">└</div> <div style="position: absolute; bottom: 5px; right: 5px;">┘</div> </div> <p style="margin: 5px 0;">Please note: Sign with a black pen. The signature must be kept inside the designated area.</p>	<p style="text-align: right; margin: 0;">Udlændingetjeneste Ryesgade 53 2100 København Ø</p> <div style="border: 1px solid black; padding: 5px; margin-top: 20px;"> <p>Photo requirements:</p> <ol style="list-style-type: none"> 1. Cut off any white frame 2. Photo size 35mm x 45mm 3. Head between 30-36mm from tip of chin to top of hair 4. You must be facing the camera squarely. The photo must be suitable for scanning. </div>
<p>For official use only</p>	
Personal ID:	Data card number:



Did you remember everything?

If your application for a Danish residence permit is correctly filled out and contains the required documents, the Immigration Service can process your case faster.

It is therefore important that you make certain that the form is filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below to verify that the application is complete and correct.

Checklist

Before submitting the application, please ensure that you have enclosed the following:

- Copy of passport (all pages including the front page)
- 2 passport photos. Affix one to the personal data card in Appendix 1.
- Documentation that you have a return ticket or sufficient funds to buy one

*If you are an **Argentine citizen**, please ensure that you also have enclosed the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name.
- Documentation for complete health insurance coverage, to the extent that this is not covered by the Danish National Health Insurance.

*If you are an **Australian citizen**, please ensure that you also have enclosed:*

- Documentation that you have sufficient funds for food and lodging for the first part of your stay, equal to DKK 18,000, e.g. a bank statement or similar which shows your full name.

*If you are a **Canadian citizen**, please ensure that you also have enclosed the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name.
- Documentation for complete health insurance coverage.

*If you are a **Chilean citizen**, please ensure that you also have enclosed the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name.
- Documentation for complete health insurance coverage, to the extent that this is not covered by the Danish National Health Insurance.

*If you are a **Japanese citizen**, please ensure that you also have enclosed:*

- Documentation that you have sufficient funds for food and lodging for the first part of your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name.

*If you are a **New Zealand citizen**, please ensure that you also have enclosed the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 24,000, e.g. a bank statement or similar which shows your full name.
- Documentation for complete health insurance coverage.

*If you are a **South Korean citizen**, please ensure that you also have enclosed the following:*

- Documentation that you have sufficient funds for food and lodging during your stay, equal to DKK 15,000, e.g. a bank statement or similar which shows your full name.
- Documentation for complete health insurance coverage, to the extent that this is not covered by the Danish National Health Insurance.

It is important that you have

- answered all questions,
- signed and dated the application in section 7, and have
- completed and signed the personal data card used for issuing residence cards in Appendix 1.



For official use only

Passport photo
35 x 45 mm

Comments and forwarding endorsements

Names and passport information in compliance with shown documentation of identity

Enclosed:

Copy of passport

Documentation for sufficient funds for food and lodging

2 passport photos (one attached to personal data card in Appendix 1)

Documentation for complete health insurance coverage

Documentation for return ticket or sufficient funds

Other

CPR number issued on (date)

Comments

PLEASE REMEMBER TO STATE NAME AND DATE OF RECEIPT ON PAGE 2